



REMOTE ACCUPLACER PROCESS

Harris-Stowe State University is committed to the support and provision of services to students who wish to be admitted to the University. One such measure is the offering of the ACCUPLACER test. This standardized test is one of the determining factors for course placement for new students. The ACCUPLACER tests students' knowledge in math, reading, and writing and assists in the identification of strengths and needs in each subject area. ACCUPLACER test results are used, along with information about your academic background, goals, and interests, to place students in courses which match their skill levels and provide the best opportunities for success.

ACCUPLACER tests are *untimed*, so students can proceed through the test at a comfortable pace. It's important for students to give themselves enough time to do their best and to complete the test because the results are one of the key factors in determining course placement. ACCUPLACER results will be available immediately upon completion of the test.

Most students take the test on campus in the ARC, however, some students may need to take the test under **remote** circumstances. This would include students who are not local or who have enrolled in one of our online programs.

In regard to the Remote ACCUPLACER Process, students are required to adhere to the following requirements:

ELIGIBILITY:

Students who are eligible to take the ACCUPLACER Test include Harris-Stowe State University students who:

1. Are applying to HSSU.
OR
2. Have been **conditionally** accepted to the University.
OR
3. Have been accepted to the University.

REQUIRED STEPS for STUDENTS TO TAKE THE ACCUPLACER REMOTELY:

Note: *There is no required fee for the ACCUPLACER Test.*

- A. Visit <http://accuplacerlive.onlineproctornow.com>
- B. Select **Virtual – Remote Proctoring**.
- C. You will be contacted within 48 business hours by the Harris-Stowe State University Test Coordinator. A **voucher number** will be provided via email for your registration process. The voucher can only be used once and is valid for 30 days.
- D. Register for your test.
- E. Schedule your test.
- F. Test your system prior to taking the test.
Visit <http://onlineproctornow.com/systemtest.php>

The minimum technology requirements for taking your ACCUPLACER test remotely online:

1. A well-working computer with 1 GB of RAM or higher.
2. A wired high-speed internet connection (3 Mbps). A wireless internet connection is not recommended.
3. Any webcam with 640x480 video pixel resolution (a laptop camera is acceptable).
4. Working speakers connected to the computer.
5. A microphone connected to the computer (consider a webcam with a built-in microphone).
6. Flash player version 7 or higher.
7. Browser compatibility: IE, Firefox, Chrome, Safari.

With inquiries or concerns, please contact the Academic Resource Center Test Coordinator as follows:

Ms. Deborah Wright-Carter
Test Coordinator
Harris-Stowe State University
314-340-3685
wrightD@hssu.edu